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2019 is a great year to undertake CiLCA – register your interest today

The Certificate in Local Council Administration is the recognised clerk qualification, providing clerks with the knowledge and competence to support their councils.

CiLCA is also one of the eligibility criteria for councils to be able to adopt the General Power of Competence, empowering councils to consider almost any initiative they deem beneficial to their community.

Norfolk ALC has secured grant funding towards a 50% reduction of both the training and registration costs of CiLCA for this year. We currently have a CiLCA course beginning in July and booking is open for that [here](#). We are keen to run more CiLCA courses and are check out levels of interest, location preferences and also even the option of a Saturday course. Contact our Trainer, [Gabbie Joyce](#) to share your requirements and to get more information.

Training – Upcoming Courses

Preparing for AGAR 2018/19

Tuesday 5 March 2019

1 CPD Points

£30 + VAT

10am–1pm

Carrowbreck House, Hellesdon

This course will guide you through the AGAR for year-end 2018, covering important dates, essential actions, Council's responsibilities and public rights. It will also provide you with a time-table to put you in control of AGAR. Looking ahead, we consider how to integrate Governance and Accountability into Council policy and process as the new financial year approaches.

Role of the Clerk

Tuesday 19 March 2019

2.5 CPD Points

Two day intensive course

£110 + VAT
9.30am – 3.30pm

Wereham Village Hall

This new and improved detailed course covers your role, the role of the Council and the Councillors as well as powers and duties, standing orders, meetings, finance, information management, planning, elections, casual vacancies and co-option and much more.

Being an Effective Councillor

Wednesday 20 March 2019

2.5 CPD Points

One day intensive course

£60 + VAT

9.30am – 3.30pm

Carrowbreck House, Hellesdon

Covers roles and responsibilities, getting things done for your community, procedures and law, working with your Clerk, planning, budgeting and finance.

To book a training course click [here](#)

Click [here](#) to view the Calendar for more Events & Training

Our spring conference is fully booked, so please now contact [Helen](#) directly if you still want to be squeezed into a final place.

Loneliness and Isolation

There are many lonely and isolated people in Norfolk. Have you thought about perhaps nominating one person in your parish who would like to drop in on those alone and ensure they are ok, have a cuppa and a chat?

A parish councillor or clerk may be an ideal person who can make the links between those that are alone and a volunteer who would like the opportunity to be nominated.

For more formal arrangements have you also thought of setting up a Good Neighbour scheme? Good Neighbour Schemes are community projects run and delivered by groups of local volunteers. These schemes have been up and running successfully for many years across the UK. There are currently 15 schemes in Norfolk covering more than 30 parishes. Good Neighbour Schemes respond to the needs of local people for help with relatively simple tasks, like giving lifts to GP/hospital, shopping, befriending/home visiting, gardening, changing light bulbs, taking down curtains, dog walking, etc. The central principal is about local people helping their neighbours to enjoy a better quality of life.

If you would like to know more about how to set up a Good Neighbour scheme in your area you get in touch with Community Action Norfolk on 01362 698216

Community Emergency Plan

The Emergency planning officers for each District Council are developing Community Emergency Plans that you can implement in your community. This will help you identify people in your area that would require extra assistance in an emergency.

To find out more please go to: <http://www.norfolkprepared.gov.uk/preparing-your-community/community-emergency-plan/>

This will give you contact details for your local district council Emergency planning department

Local Council Review monthly magazine

Do you want to read inspirational stories about local councils, exclusive interviews with high-profile people in the sector, comments from the best opinion-formers and gain expert advice and guidance on everything related to the sector – and all offered in one, easy place? Then you can subscribe to LCR! To find out more, go to: www.nalc.gov.uk/lcrmagazine.

To view the current Parish Clerk Vacancies in Norfolk click [here](#)

Register of Locum Clerks

We are always keen to add anyone who is interested to our locums register to receive details of any temporary clerk/internal audit vacancies arising around Norfolk

2019/2020 NALC Membership Invoices

We will be sending out our 2019/20 invoices this month. Benefits of membership are set out [here](#).

Click [here](#) to access news from Breckland Council

Click [here](#) to access news from Borough Council of King's Lynn & West Norfolk

Click [here](#) to access news from Broadland District Council

Click [here](#) to access news from Great Yarmouth Borough Council

Click [here](#) to access news from Norfolk County Council

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Click [here](#) to access news from South Norfolk Council



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Our mailing address is:

Room 58, County Hall, Martineau Lane, Norwich, NR1 2UF

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