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## **ELECTORAL REVIEW OF NORFOLK**

**Come to the briefing session to hear more about how this affects your Town or Parish**

The Local Government Boundary Commission for England (LGBCE) invites you to a briefing on the current electoral review of Norfolk. This will be held at County Hall at 6:30pm on Wednesday, 9 October 2019.

The review is being carried out to determine whether towns, cities and parishes are given fair and equal representation at county level. More information on the progress of electoral reviews in Norfolk can be found via this link: [www.lgbce.org.uk](http://www.lgbce.org.uk)

Book your place at the briefing session on 9 October by clicking [here](#)

If you are unable to attend the briefing session there is another option available to you. The briefing session will be recorded and a copy of this recording will be made available on one of the NCC YouTube channels. If you would like to take up this opportunity then please email [zoe.holmes@norfolk.gov.uk](mailto:zoe.holmes@norfolk.gov.uk) to ensure that a link is sent to you via email. You will need to follow this [guidance](#) which takes you through steps to set up the YouTube account which you will need to enable you to access the recording via the link.

## **WELL BEING – OVERCOMING BARRIERS IN YOUR COMMUNITY**

**Get involved with our initiative**

John Pennell (Norfolk ALC Executive) wrote to all clerks on, or shortly after, 12 September about our work to help overcome barriers for achieving better well being for residents. Well being is a wide subject but includes help with tackling loneliness, housing—particularly affordable housing, and green issues. Thanks to the many councils who have replied already, but we want to hear from the rest of you about the right priorities for your council and to have the names and contact details of councillors willing to work together on this initiative. It needn't be a big call on time, but interest and advice would be useful to obtain. If not already done so, please now respond to John at [john.pennell@live.co.uk](mailto:john.pennell@live.co.uk)

## **DEALING WITH BANKS**

We often hear about how tiring the banks are when it comes to making amendments to bank mandates. We have not heard of a single instance when amendments have happened smoothly without causing problems for clerks and/or the administration of parishes. As all the major banks seem equally guilty, and with the considerable reduction of branches where one can go to solve problems, this is an issue that we are thinking about asking the national body to take up to try to reduce the costs and impact on clerks and parishes. To help us, please share any evidence/ examples with us!

## **INVITATION TO A PARISH PATHS SEMINAR – 28 OCTOBER 2019**

Are you interested in attending an upcoming parish paths seminar? The purpose is to explore practical ways in which Norfolk County Council, parish and town councils and local volunteers can work together for the benefit of public paths (primarily Public Rights of Way and promoted routes). It takes place on Monday 28 October from 2pm to 5pm at Narborough Community Centre. Although the event is first and foremost for parishes in the west Norfolk area, they'd be happy for parishes from outside the area to attend if they wish (although there will be one further event in due course in the South of Norfolk).

### **Invitation to Parish Paths Seminar**

#### **Agenda for Parish Paths Seminar**

Booking is online: [www.smartsurvey.co.uk/s/parishpaths](http://www.smartsurvey.co.uk/s/parishpaths) (booking deadline: 14 October 2019)

## **NORFOLK COMMUNITY DIRECTORY**

We wanted to remind about a free way to promote your services for residents, to let them know about what you do and what you can offer. The Norfolk Community Directory is a growing online list of all the services available across the county and the NCC Childrens' Services team in particular want to get as many community services listed as possible, so that families know what great activities and clubs they can take part in locally. All councils/community organisations need to do is sign up and let them know that you'd like to list your organisation.

To complete the process please click on the link to the [Norfolk Directory Community Offer Form](#). On receipt of your completed form, your details will be added to a database and uploaded to the Norfolk Community Directory. The team will then issue you with a Username and Password to enable you to maintain and update your group details as appropriate.

If you need any further help or guidance in completing the form please contact [cs-0-5communityoffer@norfolk.gov.uk](mailto:cs-0-5communityoffer@norfolk.gov.uk)

## **NEIGHBOURHOOD PLAN AWARENESS SESSIONS**

Neighbourhood Plans can give communities more control over the type, location, size, pace and design of development in their area. Our workshops are aimed at Parish Councils who are considering producing a Neighbourhood Plan but need some practical support and guidance to get started from someone who has been through the process.

Many smaller Parish Councils have considered a Neighbourhood Plan but feel that they don't know where to start, or don't have the skills or funds to embark on a Plan. This session will help you to feel that it is possible for you to produce a plan, which doesn't need to be complicated or expensive, and will outline how we can help with this by a series of workshops to support you through the whole process.

**Tuesday 29 October, 7pm – 9pm – Wereham Village Hall**

**Thursday 7 November, 7pm – 9pm – Carrowbreck House**

£30 + VAT for one place or £50 + VAT for two places from the same Council

To book a session click [here](#)

## **OTHER TRAINING SESSIONS**

**Upcoming courses include ..**

### **CHAIRMAN LEADERSHIP SKILLS – REFRESHER DAY**

Wednesday 6 November 2019

£65 + VAT

9.30am – 3.30pm

Wereham Village Hall

A refresher day covering the key elements of being a local Council Chairman; leadership, legal powers and duties, public relations, managing council meetings, facilitation, ethical standards and being a good employer.

### **ROLE OF THE CLERK**

21 & 28 November 2019

Two day intensive course

£110 + VAT

9.30am – 3.30pm

Carrowbreck House, Hellesdon

This new and improved detailed course covers your role, the role of the Council and the Councillors as well as powers and duties, standing orders, meetings, finance, information management, planning, elections, casual vacancies and co-option and much more.

### **BEING AN EFFECTIVE COUNCILLOR**

Tuesday 28 January 2020

One day intensive course

£60 + VAT

9.30am – 3.30pm

Wereham Village Hall

Covers roles and responsibilities, getting things done for your community, procedures and law, working with your Clerk, planning, budgeting and finance.

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**To book a training course click here**

**Click here to view the Calendar for more Events & Training**

**To view the current Parish Clerk Vacancies in Norfolk click here**

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